

No.:Adm.I/30(01)/2023  
Government of India  
Ministry of Labour & Employment  
O/o Chief Labour Commissioner(c)  
\*\*\*\*\*

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 25<sup>th</sup> January, 2023

OFFICE MEMORANDUM

**Subject: - Annual General Transfers/postings of Labour Enforcement Officers - Reg.**

The undersigned is directed to refer to the Annual Transfer/Posting Policy dated 23.05.2022 of Labour Enforcement Officer (Central) and to say that as per the transfer policy, it is proposed to transfer eligible LEOs(C) for the year 2023. The list of vacancies of LEOs(C) is attached as Annexure-I.

2. Accordingly, all the LEO(C) ; due for transfer as per new Transfer Policy (i.e. completed 03 years at one station or tenure of 06 years in one Region as on 31.03.2023) are requested to submit their preferences along with details of posting by email at kuldeepdixit.edu@nic.in in the attached format **latest by 10.02.2023 [05:30 P.M]**. The request received after the stipulated date/time shall not be entertained.

3. Attention of the officers is also invited to the following points while giving preferences for posting/transfers:-

(i). The officers should ensure that the preferences given by them are strictly in accordance with the policy guidelines laid down in the transfer policy dated 23.05.2022;

ii. No Officer shall bring outside or political influence to further his request for posting of his choice as stipulated in Rule 20 of CCS (Conduct) Rules, 1964. Any violation of the said Rule will be viewed seriously and disciplinary action may be taken against such delinquent Officers under the provisions of Conduct Rules.

4. The requests/representations sent earlier and prior to issue of this OM shall not be taken into cognizance. Those, who have submitted their transfer requests earlier need to apply again and submit their preferences afresh.

5. All the Dy. CLC(C)s/HOOs are requested to check the details submitted by the LEOs and ensure its correctness before forwarding the same to this office. It may also be ensured that no LEO(C) posted in their region is left out who has completed 03 years in the station or 6 years in the region as of 31.03.2023.

6. The contents of this Office Memorandum may be brought to the notice of all concerned officers.

  
(Kuldeep Dixit)

Under Secretary to the Govt. of India  
Tel.:23718153

To,

1. All concerned LEO(C)s through the concerned Dy. CLC(C)/HOO
2. All Dy. CLC(C)/HOO
3. IT Cell for uploading on the website (Kind attn Sh. Hani om gautam, RLCC(C), HQ)
4. Hindi Section for fair

71/30/01/23  
IT-Cell

**LIST OF VACANT STATIONS OF FIELD OFFICES OF  
O/o CLC(C) AS ON 31<sup>ST</sup> December, 2022**

AJMER [Vacant-3]	
1	Ajmer
2.	Ajmer
3	Sawaimadhopur
ASANSOL [Vacant-2]	
4	Bankura
5	Asansol
BHUBANESWAR [Vacant-1]	
6	Bhubaneswar
CHANDIGARH [Vacant-1]	
7	Srinagar
CHENNAI [Vacant-7]	
8	Chennai
9	Chennai
10	Chennai
11	Chennai
12	Tuticorin
13	Coimbatore
14	Madurai
COCHIN [Vacant-1]	
15	Ernakulam
DHANBAD [Vacant-10]	
16.	Dhanbad
17	Dhanbad
18	Dhanbad
19	Dhanbad
20	Katrasgarh
21	Bermo
22	Koderma
23	Jharia
24	Chirkunda
25	Baghmare (Bokjaro)
GUWAHATI [Vacant-6]	
26	Dibrugarh
27	Agartala
28	Tezpur
29	Shillong
30	Lumding
31	Guwahati

HYDERABAD [ Vacant-6]	
32	Mancherial
33.	Hyderabad
34.	Hyderabad
35.	Guntakal
36.	Rajamundry
37.	Vijayawada
JABALPUR [Vacant-5]	
38	Jabalpur
39	Jabalpur
40	Shahdol
41	Chhindwara
42	Balaghat
RAIPUR [Vacant-2]	
43	Raipur
44	Jagdapur
KOLKATA [Vacant-4 ]	
45	Darjeeling
46	Siliguri
47	Hooghly
48	Port Blair
MUMBAI [Vacant-8]	
49	Mumbai
50	Mumbai
51	Mumbai
52	Mumbai
53	Mumbai
54	Mumbai
55	Sholapur
56.	Ponda
NAGPUR [Vacant-2]	
57	Nagpur
58	Chandrapur
PATNA [Vacant-7]	
59	Patna
60	Pakur
61	Bhagalpur
62	Motihari
63	Dehri-On-Sone
64	Daltonganj
65	Katihar
NEW Delhi (Vacant-1)	
66.	New Delhi

Format for submission of preferences of place of posting

1. PERSONAL INFORMATION

1.	Name	
2.	Date of Birth	
3.	Date of Retirement	
4.	Home State	

2. Posting Profile/History:

Station	Region	FROM	TO

3. Preferences for posting (Maximum three choices):

S.No	Station	Reason (s)	Supporting documents wherever applicable	Remarks
1.				
2.				
3.				

4. I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

(Signature of the Officer)

Name: \_\_\_\_\_

Date:

ANNEXURE-I